

FLICC/American Management Association Leadership Series

Mastering Organizational Politics, Influence and Alliances



Photo: Carol Highsmith

Are skills mastery and years-under-your-belt really enough to succeed in today's organization? What really drives a high-performance management career? It's more than management skills—it's a 360-degree management mindset that enables you to understand and control all the forces that shape your career and get what you need for and from your team. This seminar presents a sophisticated approach to managing that reveals hidden truths about management success today.

See more detailed course information on reverse.

Save
\$1445
Off The
Regular
Price!

Date

Wednesday, May 26, 2004 - Thursday, May 27, 2004

Time

9:00 a.m. - 4:00 p.m. (Registration begins at 8:30 a.m. There is no entry to the Library of Congress prior to 8:30 a.m.)

Place

West Dining Room, 6th floor, Madison Building,
The Library of Congress—101 Independence
Avenue S.E., Washington, D.C. 20540

Metro

Capitol South (Orange and Blue Lines)

Sponsor

FLICC Education Working Group

Registration

\$450—Visit the FLICC Educational Programs Web site at <http://www.loc.gov/flicc/feveform.html> to register online, or complete and fax this form to (202) 707-4825.

Request ADA accommodations five business days in advance at (202) 707-6362 TTY or ACA@loc.gov.

Information

Call FLICC (202) 707-4800; TTY (202) 707-4995

Cancellations

Cancellations must be called into the FLICC office (202) 707-4800 48 hours prior to the start of an educational program or the full fee will be charged.

3/16/04

Mastering Organizational Politics, Influence and Alliances

Name _____ Title _____

Organization _____

Address _____

City, State, Zip _____

Phone and Fax (include area code) Phone: _____ Fax _____

FEDLINK Members: FEDLINK ID _____ FY2004 IAG#2004 _____ Email _____

Registration Fee:

- ☐ Bill the registration fee to my existing FEDLINK Education/Training (FT) account.
- ☐ Establish an FT account or increase the funding in my existing FT account and bill the account for the workshop/program fee. Attached is an FY2004 IAG Amendment Request Transfer Pay Account Adjustment form to move funds from another of my agency's FY2004 FEDLINK accounts.

Other Federal Agencies (Non-FEDLINK Members)

- ☐ Attached is a standard government training form (e.g. SF182 or DD1556) or other billable document from my agency for the amount of the workshop/program. This amount covers **the registration fee plus the FEDLINK administrative service fee of 7.75%**. The Library of Congress will invoice my agency based on this document.

Register online at
<http://www.loc.gov/flicc/feveform.html>
or fax this form to

**FLICC Attn: FPE Registration
Library of Congress
(202) 707-4825**

Your registration is not complete until all appropriate documentation is received by FEDLINK and/or your account has been verified. If you will use a training form or purchase order, the originals must be submitted on site at registration.

Mastering Organizational Politics, Influence and Alliances

Designed for team managers, project managers and senior managers with significant experience under their belts, this two-day seminar will help you

- ◆ Understand how to drive the efforts you need from your team
- ◆ Better manage interactions and relationships with colleagues
- ◆ Successfully manage your political image
- ◆ Communicate to influence others and strengthen organizational alliances
- ◆ Improve coaching, delegating and mentoring abilities.

What You Will Cover:

- Key competencies and critical success factors of effective management
- Strategies to navigate intense political climate and influence and manage beyond your authority
- Sources of organizational power and the relationship between politics and influence
- The key drivers of motivation and critical steps for effective performance management
- The benefits of team effort and strategies and tactics to improve team operations.

FLICC is also offering AMA's 5-Day MBA course on August 16 -20, 2004. See FLICC Meeting Announcement MA2004-21 for more information!